

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

DRAFT Minutes, May 7, 2026

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
Albemarle County			Christine Jacobs, Executive Director	x	
Ned Galloway	x		David Blount, Deputy Director	x	
Mike Pruitt (7:08 pm)	x		Laura Greene, Finance and HR Director	x	
Fluvanna County			Taylor Jenkins Lowery, Director of Transportation	x	
Tony O'Brien			Laurie Jean Talun, Regional Program Manager	x	
Keith Smith, Chair					
Greene County					
Tim Goolsby	x				
James Higgins	x				
Louisa County					
Tommy Barlow	x				
Manning Woodward	x				
Nelson County					
Ernie Reed			GUESTS/PUBLIC PRESENT		
Jesse Rutherford	x		Jessica Dimmick	x	
City of Charlottesville					
Jen Fleisher	x				
Michael Payne, Vice-Chair	x				

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Vice-Chair, Michael Payne, presided and called the TJPDC meeting to order at 7:00 pm. David Blount took attendance and certified that a quorum was present.

b. Vote to Allow Electronic Participation (if needed):

None



2. MATTERS FROM THE PUBLIC:

- a. Comments by the Public:** None.
- b. Comments provided via email, online, web site, etc.:** None.

3. ADMINISTRATION:

The Nominating Committee's Officer Slate for FY27 was presented by Jesse Rutherford. The slate of officers presented is as follows:

Chair – Michael Payne, City of Charlottesville
Vice-Chair – Manning Woodward, Louisa County
Treasurer – Ned Gallaway, Albemarle County
Secretary – Christine Jacobs (or designee)

This slate of officers will be considered for approval by the Commission at the June meeting.

4. PRESENTATIONS:

a. HOME Annual Action Plan/Public Hearing

Laurie Jean Talun, Regional Program Manager, gave an overview of the Thomas Jefferson HOME Consortium's HOME program, which is administered through an agreement with the City of Charlottesville as the lead agency. The HOME program requires a 5-year Consolidated Plan, which was developed in 2023, and an Annual Action Plan. HUD-funded formula grants are for building, buying, and/or rehabilitating affordable housing, or providing direct rental assistance to low-income households. Program Year 2026's estimated funding is \$740,546. The Annual Action Plan's public comment period is April 15 to May 16, 2026. As the lead agency, Charlottesville City Council will consider approval of the plan at its May 18, 2026, meeting. The finalized plan is due to HUD by June 30, 2026.

Vice-Chair Payne opened the Public Hearing for the Annual Action Plan at 7:09 pm. There was no one from the public who wished to speak. The public hearing was closed.

Motion/Action: On a motion by Ned Gallaway, seconded by James Higgins, the Commission adopted the 2026-20267 HOME Annual Action Plan. There was one abstention.

b. Legislative Update

David Blount, Deputy Director and Director of Legislative Services, gave an overview of the activities of the 2026 General Assembly session. He noted that the state failed to reach agreement on a state budget for the next biennium, and that several local requests for state funding are unknown as a result. He also noted an increase in the number of bills that restrict local land use authority.

5. ***CONSENT AGENDA:**

- a. Minutes of the April 2, 2026 Meeting
- b. Minutes of the April 2, 2026 Closed Session
- c. March Financial Reports
- d. FY26 Quarter Three (Jan – Mar) Profit and Loss Prior Year Comparison and Staff Memo

Motion/Action: On a motion by Jesse Rutherford, seconded by Tim Goolsby, the Commission unanimously approved the Consent Agenda as presented.

6. **NEW BUSINESS:**

a. **SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT APPLICATION**

Taylor Jenkins Lowery, Director of Transportation, presented this item. She explained a federal SS4A Implementation Grant opportunity that could provide funding for projects identified in the approved Move Safely Blue Ridge Comprehensive Safety Action Plan, which listed priority safety projects and strategies. TJPDC staff has been working with local staff on this, with TJPDC being lead applicant and several counties interested in being part of the application, which has a submittal deadline of May 26.

Motion/Action: On a motion by Jesse Rutherford, seconded by Mike Pruitt, the Commission approved a resolution supporting a regional Safe Streets and Roads for All Implementation Grant, and authorized, if the grant is awarded, the Executive Director to sign an agreement with US Department of Transportation and take all other actions necessary related to the administration of the SS4A grant.

7. **OLD BUSINESS:**

a. **FY27 Operating Budget**

Christine Jacobs explained the annual three-part budgeting process. She explained that since the draft Operating Budget was presented at the April meeting, several minor changes have been made, which were detailed in the meeting packet. The budget is balanced with projected revenues of \$19,243,015 and projected expenditures of \$19,243,015.

Motion/Action: On a motion by Mike Pruitt, seconded by Jesse Rutherford, the Commission adopted a resolution approving the Fiscal Year 2027 TJPDC Annual Operating Budget and Work Plan, as presented.

8. **EXECUTIVE DIRECTOR'S REPORT:**

a. **Monthly Report**

Christine Jacobs shared information on a recent incident of fraud on one of the BRCTB checking accounts, and the steps that were taken to address the issue as quickly as possible. She noted that office space improvements are 99% complete and staff is happy to be back in the office. She also

updated the Commission on hiring for a Director of Regional Planning and Operations, which is in the interview stage; noted written updates in the packet on various programs; and highlighted the VAPDC's *Finding Funding for the Future* workshop coming up in Staunton next week.

9. OTHER BUSINESS:

a. Roundtable Discussion by Jurisdiction

b. Next Meeting – June 4, 2026, 7:00 pm

Items for next meeting:

- i. Closed Session Per Code of Virginia 2.2-3711 A.1. – Executive Director Annual Evaluation
- ii. Election for TJPDC Officers
- iii. Resolution authorizing signing for DRPT Master Agreement
- iv. Regional Housing Study Update
- v. Smart Scale Resolutions of Support
- vi. April 2026 Financials
- vii. DHCD CDBG Regional Priorities

10. ADJOURNMENT:

Motion/Action: The meeting was declared adjourned at 8:20 pm.

Commission materials and meeting recording may be found at www.tjpd.org